

**STATE OF ARKANSAS**  
**EXECUTIVE DEPARTMENT**  
**PROCLAMATION**

EO 03-01

TO ALL TO WHOM THESE PRESENTS COME — GREETINGS:

AN EXECUTIVE ORDER ADDRESSING THE STREAMLINING OF STATE GOVERNMENT.

WHEREAS, the citizens of this state should always be provided services in the most economical and efficient manner possible; and

WHEREAS, this will be accomplished by providing “one stop shopping” for the citizens of this state, with the goal of finding efficiencies in terms of combining county offices and functions; and

WHEREAS, several state agencies have a presence in many counties, it is in the best interest of the state to promote efficiencies by inter-agency cooperation regarding sharing of space and resources;

NOW, THEREFORE, I, Mike Huckabee, acting under authority vested in me as Governor, do hereby order:

1. On July 1, 2003, with respect to every county in this state, each agency with a satellite office shall begin a review of their space and resources to look toward a merger of functions, personnel and locations.

2. On April 1, 2003, the agencies with the most county satellite offices, including Department of Human Services, Department of Health and Department of Finance and Administration, shall complete a report of recommended combinations within their agencies. That report shall be sent to the Governor and Legislative Council identifying projected savings and streamlining efficiencies in that county combination.

3. Effective September 1, 2003, prior to a lease expiration or renewal in any satellite office; all agencies located in that county shall begin the process of identifying a location for combined office space. In working with State Building Services to achieve this goal, each agency shall enter into agreements regarding the operation of that combined office.

4. This agreement shall identify the offices combined, functions of each and funding source for payment of the lease amount or any other services that are combined. This is not limited to leases for space, but includes equipment any other services or resources that can be shared. A report of accomplishments of each such combined office, shall be sent through each agency director to the Governor’s office and Legislative Council. A report shall accompany this agreement setting out any savings of costs related to the combined office.

5. On July 1, 2004, and on the beginning of each fiscal year thereafter, each agency operating county satellite offices shall file a report with the Governor and Legislative Council outlining the future combinations that can be achieved along with potential efficiencies after the combinations occur. This process shall continue until the most effective county satellite office combination is achieved.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Arkansas to be affixed at the Capitol in Little Rock, on the 14th day of January in the Year of our Lord, two thousand three.

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GOVERNOR MIKE HUCKABEE

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SECRETARY OF STATE CHARLIE DANIELS

